Collections Information Repository (CIR) Request Form

Section A – Requestor Contact Information

Organization of Submitter		Date Submitted	
Name of Submitter		Alternate Contact (AC)	
Phone Number		AC Phone Number	
Email Address		AC Email Address	

Section B – Request Description

Type of Request Indicate the type of request by checking the appropriate box.	☐ Agency request for new CIR reports or enhanced functionality. ☐ Agency request for a system-to-system interface with CIR. For other types of requests, contact CIR Customer Support at US toll free 800-624-1373 (option #3) or International 216-579-2112 (option #3) or send an email to CIR.customersupport@clev.frb.org.
Description and Reason for Request Describe your request and provide a justification.	

If you need more space or would like to send any supporting material for this request, please send as a separate attachment. Email your completed CIR Request Form to CIR Customer Support at CIR.customersupport@clev.frb.org.

For CIR Use Only	Log Number		Status	